

Budget, Income & Expenditure Form



Did you know that we can help you cover the cost of running your fundraising event? All you need to do is keep a detailed record of your expenses*. Complete this form to ensure your expenses are properly documented.

Event Details:

Fundraiser name: _____

Event: _____

Date: _____

Donations:

Income	Amount
<i>e.g. Cash Donations</i>	\$ <i>e.g. \$250.00</i>
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL INCOME	\$
Expenses	Amount
<i>e.g. Food and Catering</i>	\$ <i>e.g. \$80.00</i>
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL EXPENSES	\$
TOTAL INCOME LESS EXPENSES	\$

* NSW Charitable Fundraising Guidelines (Charitable Fundraising Regulation 2018 (NSW)) mandates that an authorised fundraiser must take all reasonable steps to ensure that fundraising expenses in relation to "donation appeals" do not exceed more than 50%. Variations apply from State to State.